

HOTEL RESERVATION FORM
CIMAM 2017 Annual Conference
National Gallery Singapore
09 to 13 November 2017



Please return this form to
 Mr. Kelvin Tan / Mr. Kernard Koh
Tel: 65 6339 6633 / 65 6431 5543 / 65 6431 5542
Email: Kelvin.tanch@fairmont.com / Kernard.Koh@fairmont.com

RESERVATION DETAILS

Salutation*	Mr/ Mrs/ Ms/Dr	First Name*		Last Name*	
Company					
Designation					
Mailing Address					
City*		State/Country*		Zip Code	
Tel		Fax		Email	
Check-in Date		Arrival Flight		ETA	
Check-out Date		Departure Flight		ETD	

ROOM RATES

Selection	Room Type	Room Rates (Single / Double)	Qty	King Bed	Twin Beds	Preferences
<input type="checkbox"/>	Premier Room	SGD340Nett	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Non-Smoking
Special Requirement:						

Remarks:

- All rates are based on per room per night and inclusive of one daily American buffet breakfast and Internet.
- All rates are in Singapore Dollars and are inclusive of 10% service charge and 7% GST.
- Preferences indicated are not on guaranteed but subject to availability.
- The official check-in time is 3pm.** Guests arriving prior to this time will be allocated rooms as soon as they become available. For all early check-ins, we strongly recommend that rooms are reserved and paid for the night before in order to guarantee early check-in.
- The official check-out time is 12noon.** A late check-out may be available for guests desiring this service. Guests should contact the Front Desk at least 24 hours prior to departure, and will be assessed a 50 percent room charge for checking out between 12noon and 6pm, and a full day room charge after 6pm.

TRANSPORTATION

I require a limousine airport transfer that will be charged to my room.

Selection	Vehicle	Airport Pick-up	Airport Drop-off
<input type="checkbox"/>	Mercedes E-Class	<input type="checkbox"/> SGD \$107nett	<input type="checkbox"/> SGD \$107nett

Remarks: Above price are nett in Singapore Dollars and based on per car per way.
 Midnight surcharge of SGD \$16.05nett is applicable for transfer between 2300-0700 hours.

GUARANTEE (MANDATORY)

A credit card guarantee is required at the point of reservation. A secure pay link will be sent out by our reservation team to input the credit card details.

TERMS AND CONDITIONS

- Reservation received is subjected to availability.
- Any no-shows or cancellations received within 48 hours prior to arrival, a one night room charge will be imposed and charged to the individual's credit card.
- By providing above mentioned credit card details, cardholder agrees to the reservation guarantee policy.